

# HAZELTINE PUBLIC LIBRARY

## BOARD MEETING March 24, 2026 – 5:00 pm MINUTES

### AGENDA ITEMS

### Present/Absent

#### Call to order/Attendance

Call to order – 5:04 pm

Katie Smith-Library Director	P
Kim Butler-President	P
Christine Frankson-Vice Pres	P
Judy Haller - Treasurer	P
Deb Siggins - Secretary	P
Jennifer Parkinson	P

#### Review and Approve meeting minutes from last meeting (February 24, 2026)

MTA	MS	A/F
JH	JP	Approved

#### Correspondence/Public Expression

HPL has been featured in the March 2<sup>nd</sup> Chautauqua Gazette.

Chautauqua Works has contacted us about being a site for their program, we will decline as we do not have enough extra work to fulfill the hours they require.

#### Treasurer's Report

MTA	MS	A/F
DS	CF	Approved

#### Director's Report (February/March)

Ralph Sandquist bird display – Clark is working on a contract to gift 19 birds to HPL and loan 13. Fine Art insurance add on will cost an additional \$627 per year. The goal is to have the installation in place by mid to late June. We will plan a reception while Clark is in the area.

The Chautauqua Region Community Foundation has awarded \$4000 for the Sandquist display, and the Town of Busti has awarded \$3500 for the project.

#### Buildings and Grounds

New contract has been signed with Dorler for \$2500 for lawn mowing/clean-up etc. We have \$3500 in the budget and spent \$2800 last year including parking lot sealing.

#### Community and Public

Health and Wellness Expo in cooperation with BCOG is set for August 28, 2026.

United Way Day of Caring is August 21, 2016.

Give Big CHQ is June 11, 2016.

A meeting with the Apple Festival Committee is scheduled for next week.

### **Library Updates**

The monthly themes for grab and go crafts are as follows:

April – biographies, May – sports, June – bugs, nature, outside!, July – celebrate 250 years of America. August – December still to be determined.

Author Series begins in April and runs through May. We have several new authors joining us.

CCLS continues to promote fine free libraries. Motion was made to make HPL a fine free library.

MTA	MS	A/F
DS	JP	Approved

### **Fiscal**

2025 990 has been filed, annual report is a work in progress.

### **Personnel**

### **Old Business**

Trifolds are ordered but not in yet.

### **New Business**

**Adjourn** 5:56pm

MTA	MS	A/F
DS	JP	Approved

**Next meeting scheduled for:**

Date: April 28, 2026

Time: 5:00 pm

Respectfully submitted by: Deborah L Siggins