

HAZELTINE PUBLIC LIBRARY

BOARD MEETING February 24, 2026 – 5:00 pm MINUTES

AGENDA ITEMS

Present/Absent

Call to order/Attendance

Call to order 5:00 pm

Katie Smith-Library Director	P	
Kim Butler-President		A
Christine Frankson-Vice Pres	P	
Judy Haller - Treasurer	P	
Deb Siggins - Secretary	P	
Jennifer Parkinson	P	

Review and Approve meeting minutes from last meeting (January 27, 2026)

MTA	MS	A/F
JH	JP	Approved

Correspondence/Public Expression

Apple Festival sent information to be discussed in Director's report.

Treasurer's Report

MTA	MS	A/F
DS	JP	Approved

Director's Report (January)

Buildings and Grounds

All is good with our building; winter closings were related to weather – no heating issues.

Community and Public

Busti Apple Festival to be held September 26th and 27th – rain or shine. We plan to do story time again this year with more promotion and engagement.

Katie also wants to talk with them concerning the printing press, paper making, and book binding. Victoria Parker, Apple Festival rep, will be here March 26th to discuss.

Katie will order 250 community report trifolds at a cost of \$28. They will be available to the community at the library and used at public events.

Discussed a general survey for our patrons. Jan from CCLS will help develop and tabulate this.

Library Updates

Progress has been made on the Ralph Sandquist bird display. We have been invited to the March Town of Busti Board meeting March 2nd. Judy Haller will attend and speak on behalf of the board, making our request for funding assistance. A grant has been written to the Community Foundation also asking for funding. We should hear from the Foundation by the end of March. The current estimate for the display is \$8,100.00. Clark Sandquist will be coming to Busti in June. He would like things finalized by the end of March.

Fiscal

The 259 check has been received and deposited.

Frontstream donations have also been received as a part of the UW platform.

Received word that our Pizza Hut grant was not funded.

Personnel

Katie has attended various library webinars.

Katie will be away 2/25 – 3//9 but will have access to email and Susan will contact her if needed.

Old Business

The 2026 budget was approved with the addition of \$4,000.00 to the advertizing line.

MTA	MS	A/F
DS	JH	Approved

New Business

Discussion about “talking up” the library. Highlighting HPL on Facebook and trustees talking to those they meet about the library. Think of a theme for April and consider a simple “grab and go” craft.

Adjourn 6:10pm

MTA	MS	A/F
JP	JH	Approved

Next meeting scheduled for: Date: March 24, 2016 Time: 5:00pm

Respectfully submitted by: Deborah L Siggins