

HAZELTINE PUBLIC LIBRARY

BOARD MEETING December 2, 2025 – 5:00 pm MINUTES

AGENDA ITEMS

Present/Absent

Call to order/Attendance

	Katie Smith-Library Director	P	A
	Kim Butler-President	P	A
	Christne Frankson-Vice Pres	P	A
	Judy Haller - Treasurer	P	A
Call to order: 5:00 pm	Deb Siggins - Secretary	P	A
	Jennifer Parkinson	P	A
	Nikole Knobloch	P	A

Review and Approve meeting minutes from last meeting (October 28,2025)

MTA	MS	A/F
NK	JH	Approved

Correspondence/Public Expression

No correspondence to report

Treasurer's Report

October and November 2025 Reports	MTA	MS	A/F
	DS	JP	Approved

CD maturity is coming. We will investigate rates to determine action.

A motion was made to allow the treasurer to determine the rate on new CD's and make the decision to roll over or open new CD's

MTA	MS	A/F
NK	JP	Approved

Director's Report (October/November 2025)

Buildings and Grounds

Picnic Tables are in storage and Jim will plow for HPL this winter.

Support boards around Community Building have been repointed, and or replaced.

Updates on children's area – more games and activities for the “tween” age group. Consideration being given to replace the large table with a smaller more flexible, moveable table(s).

Community and Public

Trunk or Treat was cancelled. The Children's Safety Village was a huge success, every book was given away and the positive reactions from kids and adults was rewarding. Each book had a name plate of HPL in the book. This is a good outreach to plan to continue into the future.

The warming line is up and has been stocked for the first time. Last year it was filled three times. We have had great community response.

Library Updates

Adult non fiction has been weeded and those books discarded.

New artist – Wendy Woodard – has her work up until early December. Kelly Hunt is the next artist on display.

NYLA conference was a great learning experience.

Two local advocacy days were also attended by Director Katie Smith. There are post cards for patrons to take and mail to the governor to ask for library support.

Fiscal

259 request has been mailed to SWCS for processing.

Personnel

Katie will be off the week of 12/15. Susan will cover

Old Business

Slate of Officers for the 2026 Year

President	Kim Butler
Vice President	Christine Frankson
Treasurer	Judy Haller
Secretary	Deb Siggins

MTA	MS	A/F
CF	JH	Approved

New Business

CCLS is asking for a wishlist from HPL covering the next 5 years. Each Board Member is asked to consider this and get ideas to Katie asap.

Board went into Executive Session to discuss personnel matters.

Adjourn 6:30pm

MTA
NK

MS
JP

A/F
App.

Next meeting scheduled for:

Date: January 27, 2026

Time: 5:00 pm

Respectfully submitted by: Deborah L Siggins