

HAZELTINE PUBLIC LIBRARY

BOARD MEETING

April 29, 2025

MINUTES

AGENDA ITEMS

Present/Absent

Call to order/Attendance

Call to order 5:03pm

Chris led the meeting

Katie Smith-Library Director	P			
Kim Butler-President				A
Christine Frankson-Vice Pres	P			
Judy Haller - Treasurer	P			
Deb Siggins - Secretary	P			
Jennifer Parkinson	P			
Nikole Knobloch	P			

Review and Approve meeting minutes from last meeting (March 25,2025)

MTA	MS	A/F	
JH	JP	Approved	

Correspondence/Public Expression

April 5th & 6th Edition of the Post Journal Front page Region top of the fold – There was an article on the Author Talks. We continue to receive a mention in the community section weekly.

Treasurer’s Report

MTA	MS	A/F	
DS	NK	Approved	

Director’s Report (March)

Author talks continue to be a viable event.
 New lobby door installed. This completes the project.
 Susan took care of library while Katie was gone.
 Handicapped post has been repaired.
 Health and Wellness Fair at Busti COG is set for May 30th 10 am – 4 pm. Volunteers needed to sit at our table – answer questions, share materials, etc.
 Volunteers for Summer programming are needed. Thursdays during the Grab and Go Lunch season we are planning a 10 am program then lunch to follow.

Katie would like \$500.00 to shop for outdoor table to be used for the lunch program. MTA
 MS A/F

DS NK Approved

New computer chairs are needed. The cost would be under \$300 but it was not budgeted.

MTA MS A/F

NK JH Approved

Apple Festival Participation this year will be declined by HPL.

Artists on display has been well received.

After the author series is finished we may try to schedule a game night twice a month through the summer to see if the concept is viable.

Statistics YTD vs last year – All our numbers are up, circulation of both books and other items, and borrowers.

Buildings and Grounds

Signed contract with Doler Landscaping - \$2300 for 6 months of service.

Community and Public

June 22nd Open House is not going to work out this year, we will put our efforts into the Trunk or Treat event with U Take The Cake this year.

Grab and go summer lunch program with YMCA is scheduled.

Library night 3/12 at SWCS – we had great attendance. We gave away free book tokens and talked about the library in general.

Reached out to Audubon Community Nature Center for summer program and are waiting for a response.

CCLS planning on Passport/Road trip this summer.

Library Updates

Signed the letter from Lakewood and HPL asking for a total of \$272,000, shared \$190,000 to Lakewood and \$82,000 to HPL.

Fiscal

Note from CRCF – Hazeltine Public Library Fund had 2024 ending balance of \$5340.60 with a distribution of \$140.00 to the library; Philip R. Magnuson Fund for HPL will pay out \$796.00 to us. Both funds are undesignated.

Personnel

June vacations: June 22nd – 30th Katie is gone
First half of June Susan is gone.

Old Business

SWSC budget vote is May 20th.

Randy Elf has expressed an interest in writing a column on libraries, finances, and community benefit.

New Business

Adjourn 6:55pm

MTA

MS

A/F

NK

JP

Approved

Next meeting scheduled for:

Date May 27, 2025

Time: 5:00 pm

Respectfully submitted by: Deborah L Siggins