

HAZELTINE PUBLIC LIBRARY	BOARD MEETING Agenda and Minutes	DATE: 10-22-2024
		TIME: 5:00 pm
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AGENDA ITEMS	Discussions/Actions/Notes		Present	Absent
Call to order / Attendance	Call to order at 5:10pm	KS Katie Smith	X	
		NK Nikole Knobloch	X	
		JH Judy Haller		X- exc
		DS Deb Siggins	X	
		KB Kim Butler	X	
		JP Jennifer Parkinson	X	
		CF Christine Frankson	X	
Review & Approve meeting minutes from last meeting		MTA CF	MS JP	A/F Approved
Correspondence/ Public Expression	Received a BFD fundraising Letter.			
Treasurer's Report	Nothing out of the ordinary. New copier and toner are the reason 12.18 Office is off budget.	MTA NK	MS DS	A/F Approved
Director's Report Buildings/Grounds: - Parking Lot was sealed 10/5. Neighbor is to mark handicap spot. -Tree in front to be trimmed from wires. -Gutters to be cleaned when leaves are down. Community/Public: -Author series has been well received. Will resume in the spring. -First Workshop held by Deb Siggins and Jennifer Parkson was very well received by homeschooler's group. Plan is to continue last Tuesday of each month. -Fraud seminar: good presentation, but very little attendance.	Lakeshore paving sealed the driveway. Jim will stencil and plow the driveway for us this winter. Estimates are being gathered from Bush Trimmers and Maple Springs. Andy Dorler will clean the gutters. 2 – 14 people in attendance. This month more may be coming. Three people came to the seminar. We may consider inviting them back. October 24 th the food desert people are coming. November 11 th the Marz Observatory folks are coming at 6:00pm for telescope information.			

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<p>Library Updates -Request for new bookcases in the children’s room that will be easier to move.</p> <p>Fiscal -Request to add larger monitors to 3 of our PCs. -Pardon Hazeltine Funds from NYS arrived at CRCF (\$4,363.25)</p> <p>Personnel -Evaluation for Katie Smith.</p>	<p>First quote from Demco has come in at \$4,314. Colecraft quote is coming. We have the money for this in the technology budget.</p> <p>We will receive a very small interest payment from this in 2025.</p> <p>Sheets for evaluation were passed out. They need to be filled out by all board members and back to Nikole before December 17th.</p>			
<p>Old Business -CDs</p> <p>-Trunk or Treat: HPL participated in the Trunk or Treat with our neighbor U Take the Cake on 10/19. Well attended.</p>	<p>The Board of the Hazeltine Public Library is hereby authorizing Nikole Knobloch , Board President, to renew both CDs including the interest earned. If the APR is over 4.9%, close the CDs and open with the new rate; if less than or equal to simply roll over. MTA MS A/F KB JP Approved</p> <p>We would like to expand the number of treat giving participants and work at getting the word out to more kids.</p>			
<p>New Business -Need to approve 2025 Budget</p>	<p>The Personnel line may need to change.</p>			
<p>Adjourn -at 6:00pm</p>	<p>Went into executive session at 6:00pm to discuss personnel.</p>	<p>MTA NK</p>	<p>MS KB</p>	<p>A/F Approved</p>
<p>Next meeting scheduled for :</p>		<p>DATE: December 17, 2024</p>		<p>TIME: 5:00pm</p>

Notes: 1- Please List initials of Board Members for: MTA: Motion made to approve / MS: Motion Seconded / A: Motion Approved / F= Motion failed

Respectfully submitted by Deborah L. Siggins