

HAZELTINE PUBLIC LIBRARY	BOARD MEETING Agenda and Minutes	DATE: 03-19-24
		TIME: 5:00 pm
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AGENDA ITEMS	Discussions/Actions/Notes		Present	Absent
Call to order / Attendance		KS Katie Smith	X	
		NK Nikole Knobloch	X	
		JH Judy Haller		EXC
		DS Deb Siggins	X	
		KB Kim Butler		EXC
		JP Jennifer Parkinson	X	
		CF Christine Frankson	X	
Review & Approve meeting minutes from last meeting (02-27-24)	Minutes approved as presented	MTA NK	MS JP	A/F All
Correspondence/ Public Expression	Busti Historical Society emailed about the Library having a spot at the Apple Festival. Lutheran Social Services are no longer sponsoring volunteers. Brenda Chandler will stay on with us as a volunteer. D and S Glass is looking into a lightweight extra entrance door for us.			
Treasurer's Report	Treasurer's Report approved as presented.	MTA DS	MS NK	A/F All
Director's Report Bldgs & Grounds *Dorler quote received & accepted (lawn/gardens) *New light protectors to be built by patron *Warming line filled about 4 times *Minimal snowplowing so far Community/Public *Eclipse program for 3/14 moved to fire hall due to number of participants *Open House/Centennial plans going forward *Author talks scheduled *Emily McKenna Edmunds from Cornell Co-op will be meeting with Katie re: upcoming program *Story time continues	Katie signed the contract with Dorler They will be new by next winter. Mitten line has been well received. Over 50 people attended Eclipse program. June 23 rd is set for Open House. The Bounce house will be \$300.00. We are trying to work out a "Slice and a Soda" from Busti Country Convenience. We would purchase \$175.00 worth of tickets to be given first come first serve. Author talks April 29 th through June 10 th . Advertising this on Facebook we are looking to keep the website more generic so updating will not be so difficult. Emily is coming in May to do and energy program. No charge to us.			

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<p>*SWCS tutor & student using facility</p> <p>Library Updates *Susan cleaning spines of library books throughout the library *Go Green Bags are being distributed. Need to finish Grand Prize soon for display. *ADA Door installed and functioning. Exploring additional work on main floor with D & S Glass *External policies will need Board approval soon so they can be posted on our website.</p> <p>Fiscal *P Magnuson CRCF Fund -\$745 *Glitch with CDs-Need Articles of Incorporation-KS in process</p>	<p>The same two children have been the only attendees of our story time program. The therapy dog has many obligations and it was decided to disband the story time for now. In addition to the tutoring we also have an early intervention therapist using the library to do OT and PT.</p> <p>No articles of incorporation found – Need proof that we have no articles of incorporation is necessary. The Board of Directors approved a proposal to move \$50,000 in CDs laddering the terms at Nikole Knobloch’s discretion while buying these CDs for the library.</p> <p style="text-align: center;">MTA MS A/F JP CF All</p> <p>Pardon Hazeltine – We are at the surrogate court level with this case. The Chautauqua Region Community Foundation will accept the money but the library will need to release funds to make the total fund at \$5000. The board voted to add \$1000 to the monies to create the Hazeltine Family Fund with the Chautauqua Region Community Foundation.</p> <p style="text-align: center;">MTA MS A/F NK JP All</p>
<p>Old Business Agenda items per month: NK needs one or two other Board Members to Join KS and NK to develop this.</p> <p>Policies: Need Board Approval soon.</p>	<p>DS will meet with KS and NK April 2,2024 at 1:00pm.</p> <p>Policies are in place and Board members need to read and sign.</p>
<p>New Business</p>	

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259 Vote Update: KS and NK met with Shannon Taylor at Lakewood Library. Proposed \$10 gift certificate from the former Victorian Hall for our Grand Prize.	The website Lakewood has created will be used by us and re-created to reflect our information. Shannon will also make bookmarks for us.			
	MTA	MS	A/F	
	NK	DS	All	
Adjourn	Adjourned at 6:45pm			MTA NK
	MS	A/F		JP All
Next meeting scheduled for :		DATE: 04/23/24		TIME: 5:00pm
Respectfully submitted by Deborah L Siggins				

Notes: 1- Please List initials of Board Members for: MTA: Motion made to approve / MS: Motion Seconded / A=Motion Approved / F= Motion failed