HAZELTINE	BOARD MEETING	DATE: 1-09-2024
PUBLIC	Agenda and Minutes	TIME: 5:30 pm
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AGENDA ITEMS	Discussions/Actions/Notes			Present	Absent
Call to order / Attendance	Full house tonight!	KS Katie Smith		Х	
		NK Nikole Knobloc	h	Х	
Potential new board member	Christine Frankson attended and	JH Judy Haller		Х	
Christine Frankson	greeted by trustees. DS Deb Siggins KB Kim Butler			Х	
				Х	
		JP Jennifer Parkin	son	Х	
Review & Approve meeting minutes from last meeting (11-28-23)	Accepted as presented		MTA JH	MS JP	A/F All
Correspondence/ Public					
Expression	No correspondence				
Treasurer's Report	Accepted as presented		MTA	MS	A/F
			NK	KB	All
Director's Report					
-Bldgs & Grounds – Light repair/	Alstrom Schaffer fixed two lights that I	_		_	
Snowplowing	Not much snowplowing has occurred,	Susan and Katie take	care of	sidewalk	ß.
-Trustee training – Each member needs 2 hours training in addition to sexual harassment training per year. -Fiscal reports numbering system – Changing our numbering system will make final reports more fluid.	February 3, 2024 – Take you child to the Jamestown. This is listed on our webs A craft with a Valentine theme will be Valentine Cookies will be available. Bryce Ireland – Insurance agent – record to the insurance policy. Nikole and Karreview with Mr. Ireland.	ne library day in additi ite and occurs from 10 made available. ommended adding our	on to D Dam – 1	oors Ope pm. unity Bu	ilding
Old Business -259 Amount – Notice from SWCS to delete \$201.00 from our annual \$65,000; -2024 vote on 259 -Reusable Bags Questions – Library purchased 500 reusable tote bags.	BOD Reminded of training requirement harassment training. NYS trustee book Policy review and development continus pear heading this. Discussion on the new reusable book encourage the use of these bags. Plan Bag, small gift certificates to local busi Each patron will receive a bag, when the a ticket for the door prize. The drawing will occur at the Open Horize.	k club = great webinal ues as a work in prog bags. A Door Prize wi n to include a book, ou nesses. hey bring it back for re	ress, Nil II be giv ır Hazel	kole is en to tine Libra	ary

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New Business					
-2024 Meeting Dates and Time	(KS will be out Feb 6-14 and I	Mar 21-31)			
	February 27 th 5:00pm July 23 rd 5:00pm				
	March 19 th 5:00pm	August 27 th 5:00pm			
	April 23 rd 5:00pm	September 24 th 5:00pm			
	May 21 st 5:00pm	October 22 nd 5:00pm			
	June 25 th 5:00pm	November 26 th 5:00pm			
-Old agenda items by month –	See attached listing from Pat	Fincher.			
(from Pat Fincher) needs to be	We discussed year end financial procedures ad adjustments. Need to create an				
reviewed and updated.	end of year form.				
	Days and Hours of Operation				
	List of Trustees				
	Board Meeting Dates				
	Payroll Information				
Executive Session:		Session for member discussion.			
-	Chris Frankson – all in favor o	of inviting her onto the board, N	ikole to	conta	ct.
Adjourn	Adjourn 7:00pm		MTA	MS	A/F
			NK	KB	All

Notes: 1- Please List initials of Board Members for: MTA: Motion made to approve / MS: Motion Seconded / A=Motion Approved / F= Motion failed