

HAZELTINE PUBLIC LIBRARY	<b>BOARD MEETING</b> <b>Agenda and Minutes</b>	DATE: 04-23-24
		TIME: 5:00 pm
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AGENDA ITEMS	Discussions/Actions/Notes		Present	Absent
<b>Call to order / Attendance</b>		KS Katie Smith	X	
		NK Nikole Knobloch	X	
		JH Judy Haller	X	
		DS Deb Siggins	X	
		KB Kim Butler	X	
		JP Jennifer Parkinson	X	
		CF Christine Frankson	X	
<b>Review &amp; Approve meeting minutes from last meeting (03-19-24)</b>		MTA JH	MS KB	A/F Acc.
<b>Correspondence/ Public Expression</b>	Paperwork from Chautauqua Region Community Foundation needs signatures from Board chair and Treasurer for Hazeltine Family Fund.			
<b>Treasurer's Report</b>	Accepted as given	MTA DS	MS NK	A/F Acc.
<b>Director's Report</b> <b>Bldgs/Grounds</b> – Warming line finished <b>Comm/Public-</b> -Eclipse program well received -Cornell energy Coordinator program set for May 7th -Apple Festival will allow 1 or 2 day participation for a \$25 fee, but no option to just leave info. -Author Talks April 29 – June 24, then late August -May 31 – Community Wellness Fair at Busti Church of God. HPL can have a table with Library info - June 23 – Open House. General Store can supply food for coupons <b>Library Updates</b> -Storytime suspended – lack of participants -Annual Report <b>Fiscal</b> -990 in progress -CRCF letter for new fund  <b>Personnel</b> -PTO	<p>There were extra warming items save for next year</p> <ul style="list-style-type: none"> <li>- Press will go out soon for Energy Efficiency Seminar</li> <li>- We are out of the Apple Festival Loop</li> <li>- Article was in today's Post Journal for the author talks. One RSVP so far for May 13<sup>th</sup> Kathy Carlton Willis – We approved a \$100 stipend previously to be given to Kathy.</li> <li>- Independent Living Center will host the Wellness Fair from 11am to 6 pm</li> <li>- Deb volunteered to bring cookies</li> </ul> <p>Randy Elf has offered to help people write support letters to the editor. Plan to have a Public Forum May 16<sup>th</sup> from 6-7pm. Signs will be posted.</p> <p>Susan will be on vacation so plan to close May 31<sup>st</sup> at 5pm. There will be no Saturday hours June 1<sup>st</sup>. Katie will post this information.</p>			
<b>Old Business</b> -CD rates	M&T – Big Bank in NE United States – We would have to have Articles of Incorporation for them to issue us CD's. North West has dividend rates that are not good right now. We should keep an eye on the rates, but for now we will not get any CD's.			

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<b>New Business</b>	Director and Officers' insurance was discussed – the board agreed that officers and director insurance should be procured. Chris proposed purchasing a 1,000,000.00 policy. MTA – CF, MS – DS, Acc.			
-Executive session				
<b>Adjourn</b> At 6:00pm		MTA JH	MS JP	A/F Acc.
Next meeting scheduled for :	DATE:	05-21-24	TIME:	5:00 pm

Notes: 1- Please List initials of Board Members for: MTA: Motion made to approve / MS: Motion Seconded /  
A: Motion Approved / F= Motion failed